

Troop 288 Committee Meeting Minutes

Date: March 17, 2008

In Attendance:

Tina Holland	Mike Lenahen	George Pisacano	Ray Rahaim
Lisa Reel	Dick Basye	Gary Christiansen	Marohn Pacitti
Leigh Leisle	Chip Bennett	Rick Jarvis	
Kathy Ambach			

Meeting was called to Order by Tina Holland at 7:00 PM

Minutes from Previous Meeting:

- Stand approved

Scoutmasters Report:

- Gavin Linn- Historian would like to record troop pictures on web site. He will work Rick Jarvis.
- Seabase 2009 still has openings
- Shand Campout with new scouts was well run. Did Rifle and Shotgun Shooting. Troop 23 joined us for a camp fire.
- Code Of Conduct was reviewed with Scout leadership. George will re-write for recommendation to committee.

Committee Head Reports

Training – Leigh Leisle

- Distributed list of adults and their training status. Leigh will provide an updated list prior to each campout. As reminder the committee voted that all adults attending campouts needed the following four training certificates:
 - Fast Start
 - Youth Protection
 - Safe Swim Defense
 - Safety Afloat
- Contacted Mike Sargent to get a local training session in PVB or at a campout for SM/ASM in
 - New Leaders Essentials
 - Leader Specific training
- Dick Basye will be a trained trainer in August 2008

Membership – Mike Lenahen

- As we are now complete in the 2007/08 membership cycle, Mike has asked to step down and turn over Membership lead to Kathy Ambach effective August 2008. Also looking for 2 able assistants to handle Forms/Re-charter and Recruiting

Secretary Report – Rick Jarvis

- Web Calendar now updated to include 2008-09 St. Johns school calendar

Treasurer – Ray Rahaim

- Operating Balance of \$5,159
- Summer Camp and High Adventure deposits accounted for separately
- Un-posted expenses of \$316.25 for shotgun shells, and \$200 or more for advancement awards
- Potential Class B shirts will need to be purchased for inventory, approximately \$1000
- Budget for awards for year was approximately \$1100.
- Discussion regarding Scout dues and the inconsistent collection.
- Should be in good shape going into summer

Equipment – Gary Christiansen

- Based on 29 scouts last week, Gary believes we have need to either add another trailer or make the tandem axle trailer road worthy. Discussion followed regarding costs and needs. Action: Determine which leaders can actually pull the large trailer.

Advancement – Dick Basye:

- Troop Advancement Progress
- Boards of Review – Austin Patneau passed Eagle BoR; Andrew Pisacano scheduled for April E-BoR
- One half of the new boys made Scout
- Courts of Honor – June 2
- Merit Badge Update – Marohn Pacitti
- Merit badges being offered: Family Life, Personal Fitness, Personal Management, Cit in Community
- George recommended that we should concentrate on completing the many open badges and not let scouts start another until they have completed their remaining requirements.
- Dick Basye needs time at next meeting to discuss badge selection for Summer Camp

Service – Lisa Reel

- Reviewed Mission House and determined that it is not a suitable troop wide project
- Determined that 3 main service projects would be good
 - One for LoL
 - One for PVPC
 - One to be determined, possible the Buddy Walk for Downs Syndrome; October 18th.

New Business

- Gary Christiansen to become Outdoor Committee chair, including equipment with the assistance of Ben Adams and Steve Linn
- Committee Openings for August:
 - Advancement – Dick Basye wishing to move to ASM
 - Membership – vacated by Mike,
 - Secretary/Web – Rick retiring with Robert's graduation

General Announcements

- Next committee meeting is April 14

Ammendment – Tina Holland

Hi All!

If you were at the Committee meeting Monday night, you are aware that there will be several committee position openings at the end of this scouting year, which commences with summer camp.

Last night we discussed making the list of openings available to current Sub Committee Chairs and their teams before soliciting new volunteers. This way, if there is a position you feel you could volunteer in that would benefit the troop more than your current position; you will have an opportunity to make that known now. Based on discussions last night, we already were able to make some changes. Listed below are changes made to current committee as of tonight, along with a list of upcoming open positions. For your convenience, a spreadsheet explaining the committee positions is attached.

Positions Filled and Effective Now

- Gary Christiansen - Outdoor Committee Chair (Ben Adams, Brad Brown, Steve Linn to assist .This role has become challenging as our troop continues to grow - Ben and Gary will work together for the two remaining campouts this year)
- Kathy Ambach - Membership Committee Chair (Mike Lenahen will continue to help with Eagle EBOR's and will assist and train throughout the end of the year)
- Publicity - Under Secretary Chair - Ginny Chapa - will contact troop historian to gather pictures/info of significant troop events to submit to local newspapers (current historian Gavin Linn)

Openings

1. Secretary Chair -(Rick will be 'moving on" as Robert completes his scouting career with Troop 288)
 - Attend committee meetings, take minutes of meeting, help gather information to set calendar, provide information to Website coordinator to maintain and update website, over see responsibilities of all positions that fall under Secretary, report activities at committee meetings

Openings under the Secretary -

2. Website Coordinator - www.troop288pvb.org
 - Maintain and develop website in accordance with Safe Scouting on the Web. Manage website using Microsoft Front Page (or webmasters choice). Ensure timely publication of information to support the troop's communication policies. Maintain calendar and announcement pages. Manage troop e-mail list
3. Quarterly Newsletter/Troop Talk – Summarize troop activities as an adjunct to the web site. Distribute at Courts of Honor.

4. Advancement Chair - (Dick has expressed a desire to become an ASM, which we will need as Austin Patneau Sr. may be moving on as Austin Jr. does)
 - Attend committee meetings, oversee and report out on all positions that fall under Advancement

Openings under Advancement

5. Record keeping
 - Gather, enter and maintaining scout advancement records in troop master. Requires PC and internet access
6. Court of Honor Coordinator
 - work with Scout Master, SPL and APL's to conduct Courts of Honor approximately 4 times a year. Manage refreshments.
7. Membership Subcommittee under Kathy Ambach
 - Gather, enter and maintaining scout and adult membership records, maintaining scout and adult medical forms in Troopmaster Software. Requires PC and internet access.
8. Membership Subcommittee under Kathy Ambach
 - help with recharter, recruiting and Webelos Day organization
9. Equipment Chair
 - attend committee meetings, work with troop Quarter Master, Scoutmasters and committee to determine equipment needs of the troop, procure equipment when needed, ensure trailer is in safe condition, maintain and disburse inventory of Class B shirts, solicit donations from troop to uniform locker

*note - I've listed out the responsibilities separately, but in some cases, one person can perform multiple tasks under a position. Example: All Secretary Responsibilities are currently being filled by Rick Jarvis alone. In the future, they can be fulfilled by one or more people.

As I said, if you desire to change or expand your current role, I want to give you first opportunity since you all have been dedicated volunteers through out the years. We normally wouldn't do this until the end of the year, but with the number of openings there are we felt it best to do it now so there can be some training overlap. If I do not hear back from you by the end of the week, I will begin soliciting new parents.

Thank you for all you do! You are a great bunch of people!

Tina
Troop 288 Committee Chair